***Curriculum vitae***

**Anshu Narang**

70,Ramesh Nagar,

Tehsil Town,

Distt. Panipat, (132103)

Tel: - +91-9992277599 , 9355646000

E-Mail: **[narang.anshu@yahoo.in](mailto:narang.anshu@yahoo.in)**

***Objective***

I am looking for an opportunity to work in a competitive and challenging work environment. I am confident that if you’ll give me a chance to work. I will prove myself as an asset to your organization with my dedication and hard work.

***Work Experience***

* Supervisor cum Accountant at Himanshu Enterprises from jan 2014 to present
* Assistant Manager in Kotak Bank From 4 jun-2013 to 1 jan 2014
* Sr. Sales Officer in HDFC Bank From 1 jun-2011 to 30 may 2013.
* One year experience as Distributor Sales Executive in Idea Cellular.
* One year full time and five year part time experience as shopkeeper of mobile shop.

***Retail Branch Banking Operations***

* Timely and error free documentation & processing of account opening documents and instructions.
* Verification of account opening documents.

***Professional Snapshot***

* A seasoned professional with 2+ **years** work experience in Retail banking.
* Thorough knowledge of wide range of retail banking products & services.
* Proficient in retaining, enhancing and acquiring business from individuals, corporate and institutions.
* Good knowledge of retail branch banking operations and processes.
* Possess excellent communication, relationship management & team building skills.
* Cross selling of Third Party Product.

***Achievements***

* Best Liability Coex {HDFC Bank } in Zone (highest productivity) And Award taken from Z H and BBH

***Educational Qualification***

* Mar’2013 M.B.A. from PTU
* 2007-10 B.COM from KUK
* 2005-06 12th from H.B.S.E
* 2003-04 10th from H.B.S.E

***Professional Qualification***

* 2007-2008: Diploma Course in computer application to E-Commerce from UGC.
* 2004-2005: Certificate course in Basic Computer.

***Strengths***

* Ability to work in team and to deliver goods in appropriate manners to the organizations where I work.
* Hard working and very sincere to the assigned work.
* To be positive in all kind of circumstances.
* To learn something from each aspect of life.
* Constant thrust of learning & hard working.
* Good knowledge of basic concepts.

***Personal Details***

Father Name : Sh. Ashok Kumar Narang

Date of Birth : 22-03-1988

Nationality : Indian

Religion : Hindu

Gender : Male

Marital Status : Married

Blood Group : O+

I assure you, sir, that if selected, I shall do my work with utmost honest, conscientiously and sincerely. Again assure you that I will prove an asset for your organization and work to the entire satisfaction of my superiors.

Date: 10-05-2015 Signature: - { }